



3700 Galley Rd. Colorado Springs, CO 80909 www.elifenetwork.com

Life Network exists to cultivate a community that values life through the love of Christ

COMMUNITY AND CHURCH RELATIONS DIRECTOR

The Community & Church Outreach Director leads Life Network's ministry in schools and churches in the community. This role's primary accountability is to assume all responsibilities of planning and implementing the goals and objectives for Education for a Lifetime (EFL). EFL promotes conversations around relationships and mental health, with an emphasis on sexual activity and suicide prevention.

Responsibilities include overseeing the training and management of all staff and volunteers in the various programs and the implementation of necessary programs to facilitate the success of EFL in the community and in participating schools. This position also provides leadership for forming and managing relationships with area churches to further the ministry of Life Network – and identifying and following through on collaboration opportunities – under the leadership and direct support of the President.

DUTIES AND RESPONSIBILITIES

Strategy & Execution

- Responsible for goal setting and strategy for Education for a Lifetime, which includes its *Pursue* training for middle and high school youth on sexual risk avoidance, its suicide awareness & prevention initiative *Who Can Relate* and other youth mental health training
- Directs and oversees all educational material in EFL programs, maintaining current documentation of EFL curriculum
- Ensures all content taught and distributed by EFL trainers is accurate, consistent with established policies and appropriately represents the mission of Life Network and EFL
- Forms and maintains strong relationships with partner school administrators and teachers – and exhibits drive to expand program into new schools and opportunities
- Employs surveys and research to monitor program success, refining as needed
- Communicates regularly with the President to relate needs, problems, progress, goal setting and implementation
- Reports on EFL progress and success to President and Board, as requested
- Serves as member of organization's Executive Leadership Team (ELT)
- Remains current with updates from federal, state, and local resources regarding teen high risk behavior and coordinate the distribution of this information to presenters
- Participates in the training of new pregnancy center volunteers
- Participation by all staff is required at Life Network's major events

Supervision

- Inspires, equips and trains EFL staff and volunteers
- Responsible for healthy collaboration across EFL staff and volunteers, conducting regular EFL team meetings, meeting with team members, and following through on staff timesheets
- Assess and evaluate staff performance and facilitate yearly evaluations
- Serves ELT and staff as a resource for training, as identified by President
- Coordinate and provide in-service training for EFL staff

Community & Church Relations

- Responsible for actively managing church engagement for organization. Works with President to define: Church Partners, Church Outreach plan and participation, and provides leadership to congregational volunteer opportunities for church partners
- Ability to speak in churches about organization and encourage involvement
- Promote and stimulate community, teacher and parent interest in the various EFL projects
- Collaborate with other youth-serving organizations in the community, including churches, schools, community associations/neighborhood boards and police department personnel

Stewardship

- Budgetary responsibility for EFL, and church outreach in collaboration with President, maintaining sound budget and P&L stewardship, including grant oversight and reporting
- Actively participate in fundraising including, but not limited to, church local missions support, donor event representation, revenue potential associated with expansion of EFL, and federal and foundation grant applications

EXPERIENCE

- Bachelor's degree in education, counseling, or a related field or equivalent work experience
- 3-5 years of paid experience working with youth, to include supervisory and administrative responsibility
- Grant/contract work a plus
- Experience working with state and federal service contracts is helpful
- Service as a church staff member or lay leader also helpful

QUALIFICATIONS

- Skilled public speaker, action oriented, servant leader
- Strong advocate for sanctity of life issues
- Possesses Christian testimony with evidence of Christian maturity in personal and professional life
- Active commitment in a local church
- Full agreement with Life Network statement of faith and foundational statements
- Ability to lead and effectively direct paid staff and volunteers involved in a variety of activities
- Ability to communicate effectively with youth, including "at risk" youth
- Ability to communicate effectively with people of diverse socio-economic backgrounds
- Awareness of current youth culture and a genuine love for adolescents
- Ability to engage with pastors and churches at all levels
- Ability to function well in a team environment
- Ability to manage confidential information
- Ability to write clear and concise reports, letters, and memos
- Training on Youth Mental Health First Aid (training certification will be provided as needed)

CLASSIFICATION

Full-time position at 40 hours per week. Salary range is \$48,880 - \$63,440 annually. Benefits include medical, dental and vision, life insurance, retirement match plan, paid time off and holiday pay.

CONTACT INFORMATION

Please send cover letter, resume and completed application to Luz Davidson, Operations Manager, HR@elifenetwork.com or Life Network, 3700 Galley Rd., Colorado Springs, CO 80909.