



3700 Galley Rd. Colorado Springs, CO 80909 www.elifenetwork.com

Life Network exists to cultivate a community that values life through the love of Christ

EDUCATION FOR A LIFETIME SPEAKER

This position will speak and present the programs by Education for a Lifetime (EFL) in middle schools, high schools, and/or other settings. Support in continued speaker training, program development, and assigned responsibilities. This role also assists in various administrative needs, to include writing content for EFL and maintain EFL's relevancy through updating presentations and developing other educational presentations.

CLASSIFICATION

Part-time position at 16 hours per week, with flexibility. Reports to the Church and Community Relations Director.

RESPONSIBILITIES

Most of this position's time will be spend speaking and presenting, while still having administrative/office tasks defined below.

Communication:

- Responsible to present EFL programs in the assigned setting
- Follow the program script to make sure every topic is covered, while still adding your own style to its delivery
- Team teach with new volunteer speakers
- Observe and provide feedback to volunteer speakers each semester

Program Collaboration:

- Cultivate and maintain relationships with school and organization personnel, as well as with community youth leaders
- Actively recruit potential volunteer speakers
- Develop presentations to equip volunteer speakers to more effectively communicate with students
- Communicate with Assistant Director as to the appropriate placement of volunteer speakers
- Provide on-going support and encouragement of volunteer speakers
- Help with the annual update of EFL's presentations to reflect new topics and/or information decided upon as a department

Administration:

- Assist with the evaluation of volunteer speakers at the end of each semester
- Attend EFL team meetings and keep EFL Director updated on program progress
- Attend monthly Life Network staff meetings
- Participation by all staff is required at Life Network's major events
- Assist with any EFL department events, meetings or other assigned tasks

EXPERIENCE

- Bachelor's degree or equivalent work experience
- Minimum of two years' experience public speaking/teaching experience or in working with youth and parent groups, one of which is preferred to be in a supervisory and/or administrative capacity

QUALIFICATIONS

- Strong advocate for sanctity of life issues
- Possesses Christian testimony with evidence of Christian maturity in personal and professional life
- Active commitment in a local church
- A passion for the ministry accomplished through Life Network and a heart for reaching the lost of our community/world with the Gospel
- Exceptional interpersonal, organizational and communication skills, both oral and written, with a high degree of professionalism and maturity
- Ability to lead and effectively encourage and direct adult volunteers
- Ability to communicate effectively with youth and adults of diverse socio-economic backgrounds including "at risk" youth
- Awareness of current youth culture and a genuine love for students
- Ability to function well in a team environment
- Ability to manage confidential information
- Ability to write clear and concise reports, letters, and memos
- Ability to use a computer effectively, including word processing, spreadsheet and data base management program
- Agrees to pass a background check

CONTACT INFORMATION

Please send cover letter, resume and completed application to Luz Davidson, Operations Manager, HR@elifenetwork.com or Life Network, 3700 Galley Rd., Colorado Springs, CO 80909.